

MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT MEMBERS MEETING MINUTES

Meeting Type: **Members Meeting**
 Meeting Location: **Rochester DPW, 209 Chestnut Hill Road, Rochester, NH**
 Remote Location: <https://us06web.zoom.us/join/joinMeeting?meetingRef=1234567890>
 Meeting Date: **December 7, 2022**
 Meeting Time: **9:00 a.m.**

1. CALL TO ORDER

The Meeting was called to Order at 9:05 a.m. with a quorum of the Members present.

Present:

Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Manager / Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager/Finance Director	Yes
Newington	Denis Messier (DM) Plant Operator	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes
Milton	Chris Jacobs (CJ) Milton Town Administrator	Yes
Rollinsford	Paul Toussaint (PT) Rollinsford Town Administrator	Yes

Non-Members Participating Remotely via Zoom included but not limited to:

Kalle Matso, PREP
 Jamie McCarty, Portsmouth GIS & Stormwater Manager
 Jim Steinkrauss, Rath, Young & Pignatelli
 Tom Swenson, NH DES
 Ronnieann Rakoski, Portsmouth Business Administrator
 Jennifer Perez, Dover Deputy City Attorney
 Brian Early, Dover Media Services

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT
MEMBERS MEETING
MINUTES**

Meeting Type:	Members Meeting
Meeting Location:	Rochester DPW, 209 Chestnut Hill Road, Rochester, NH
Remote Location:	https://us06web.zoom.us/meeting/register/tZEpcOirqzMoGNeLXUkVgnDSLrmreT7lyxWf
Meeting Date:	December 7, 2022
Meeting Time:	9:00 a.m.

Non-Members In Person:

Jillian Semprini, City of Dover
Ariel Wright, Newington
Mel Cote (MC), EPA Region 1
Jamie Houle (JH), UNHSWC
Sally Soule, NH DES
Erik Beck (EB), EPA Region 1

2. APPROVAL OF MEETING MINUTES OF SEPTEMBER 15, 2022.

Motion: SW moved to approve the meeting minutes of September 15, 2022, seconded by DM.
Vote passed 4 to 1, CJ abstained.

3. REVIEW OF 2023 BUDGET RECOMMENDATIONS-VOTE ON FINAL BUDGET

GY summarized the budget recommendations for the 2023 budget. The recommended budget total is \$566,700.00. Website totaled \$5,000.00, Brown and Caldwell \$77,000.00, PTAP, \$50,000.00 PREP Priority Group 1 \$296,100.00, PREP Priority Group 2 \$101,850.00, PREP Priority Group 3 \$36,750.00.

GY said there were two options, either to bank Exeter's 2022 additional contribution of \$47,016.00 for future costs or apply to this year's total to reduce the cost to \$519,684.00.

JP said Exeter wants to make a payment but would like an invoice so she has something to pay from. She asked KA if Rochester could produce an invoice.

Motion: SW moved to apply the \$47,016.00 as outlined in the spreadsheet to this year's total to reduce the cost to \$519,684.00 seconded by KA. **Unanimously approved.**

GY summarized the percentages and cost for each facility for the 2023 budget year.

Rochester	24.42%	\$126,893.71
Portsmouth	29.76%	\$154,643.83
Dover	22.82%	\$118,568.68
Exeter	14.56%	\$75,682.14
Pease ITP	5.83%	\$30,272.85
Newington	1.41%	\$7,315.94
Rollinsford	.73%	\$3,784.11
Milton	.49 %	\$2,522.74

MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT MEMBERS MEETING MINUTES

Meeting Type:	Members Meeting
Meeting Location:	Rochester DPW, 209 Chestnut Hill Road, Rochester, NH
Remote Location:	https://us06web.zoom.us/join/91012022000
Meeting Date:	December 7, 2022
Meeting Time:	9:00 a.m.

There was discussion on the potential for other permitted communities to participate in the MAAM. DM stated that Somersworth has been making payments to PREP directly. GY had drafted a letter in the summer to send to the other communities but said the letter didn't fully explain the benefits. With the approval of this budget and the upcoming media on the congressional spending and ongoing projects we can amend the letter to send out.

4. DISCUSSION OF WEBSITE DEVELOPMENT

SW said they had their initial meeting with the website developers to look over the general framework. In the meeting they provided some feedback on the site and how we'd like to make information more accessible and develop a dashboard with links to PTAP. There will be another meeting tomorrow to look at the next evolution and further discuss it. They'll be reaching out to the communities to see how they'd like to link to the standalone website.

5. DISCUSSION OF GB2030 FUNDING OPPORTUNITY

GY summarized this funding was from an anonymous donor which a board is overseeing. They've broken it into different working groups including water quality. In brainstorming potential projects for water quality improvements, the street sweeper project had great feedback and support last spring for CFRING because of its collaboration, regional work and potential benefits but there were some remaining questions. The GB2030 is looking at a feasibility study for this regional approach which has received a lot of positive feedback.

GY noted that the draft application has been distributed. Community participation wouldn't require a great time commitment or cost and there would be a technical committee. They're looking for support for the application. GY spoke about the purpose of the project which would be to purchase one street sweeper for a comprehensive regional street sweeping program that will operate across municipal boundaries in the Great Bay watershed to significantly reduce nonpoint source pollution and measurably improve water quality.

CJ asked who would own and maintain the street sweeper and where would it be stored. GY responded that the feasibility study and technical committee would develop the answers to these questions and further detail.

EB noted that this would have phosphorus benefits in addition to nitrogen.

PT asked if the goal of this would be supplement existing street sweeping programs. GY confirmed that it would supplement existing programs and dovetail well with other efforts. We're learning a lot about the secondary benefits as well like improving snow removal efforts.

Motion SW to support the feasibility study, seconded by KA. **Unanimously approved.**

